

DEPARTMENT OF NATURAL RESOURCES**TRANSFER FORM**

IT IS REQUESTED THAT THE FOLLOWING EQUIPMENT BE TRANSFERRED:

FROM: _____
Division Section/DistrictTO: _____
Division Section/District

DESCRIPTION	STATE TAG NO.	*LOCATION CODE

Signature, Sending Section/Property Liaison_____
Date_____
Signature, Receiving Section/Property Liaison_____
Date

REVIEWED AND RECORDED FOR PROPERTY INVENTORY:

PROPERTY CONTROL OFFICE_____
Date

Note: THIS FORM MUST BE SIGNED BY BOTH THE SENDING AND THE RECEIVING SECTIONS PRIOR TO SUBMITTING TO THE PROPERTY CONTROL OFFICE FOR REVIEW AND RECORDING PURPOSES. A COPY OF THIS FORM SHOULD BE RETAINED BY BOTH PARTIES PRIOR TO SUBMISSION TO PROPERTY CONTROL.

*THIS SECTION MUST BE COMPLETED INDICATING LOCATION WHERE EQUIPMENT WILL BE RELOCATED. PROPERTY LOCATION INDEX IS LOCATED IN DNR INTERNAL PROCEDURES HANDBOOK.